

Board Recruitment Form Parents Assistance Center

Organization Information

Name of Organization: Parents Assistance Center (PAC)

Mailing Address: 415 NW 5th Street, OKC, OK 73102

Phone: 405-232-8226

Fax: 405-236-4947

Email: lgamble@pacemail.org

Web Site: www.pacok.org

Primary Staff Contact

Title: Mrs. First Name: Laura Last Name: Gamble

Position: Executive Director

Mailing Address if different from organizational address: [Click here to enter text.](#)

Direct Phone with extension: [Click here to enter text.](#)

Email: lgamble@pacemail.org

Mission: strengthening families to prevent child abuse, neglect and other domestic violence

Major Programs: Parenting skills workshops, Batterer's Intervention Program, Access & Visitation for families in divorce

Target Population: families and parents

Total Annual Budget: \$500,000+ - \$1,000,000

Major sources of revenue: United Way, DHS Contract, Client direct pay

How many staff? 19

Significant plans for future, such as a capital campaign or implementation of a new program: possible new location and expansion of programs

Board Description:

What is the primary work of your board? Governance

How many board members? 11-20

How long is a board term? Currently one year but board is looking at revising terms

How many consecutive terms can a board member serve? Currently no limit but board is working on implementing term limits

When does the board meet? *(Place an X by all that apply)*

<input checked="" type="checkbox"/> January	<input type="checkbox"/> February	<input checked="" type="checkbox"/> March	<input type="checkbox"/> April
<input checked="" type="checkbox"/> May	<input type="checkbox"/> June	<input checked="" type="checkbox"/> July	<input type="checkbox"/> August
<input checked="" type="checkbox"/> September	<input type="checkbox"/> October	<input checked="" type="checkbox"/> November	<input type="checkbox"/> December

Day:

Thursday

Time of Day for Board Meetings: Late Afternoon

Where does the board meet? PAC office

Board Member Obligations

Financial Commitments:

Annual personal contribution no set amount - should be significant to each individual

Participation in fund raising campaign (sign letters, make calls) participation required but is determined by individual

Sales of tickets or sponsorships for events yes, but currently no events are scheduled

Other financial obligations: none

Time Commitments

(Place an X by all that apply)

X	Service on one or more committee
	Volunteer for one or more programs of the organization
X	Required attendance at a minimum number of board meetings

Other, please specify [Click here to enter text.](#)

Specific Skill Sets Needed on Board

Are there specific skills you are seeking in new board members? (Place an X by all that apply)

	Financial Management	X	Legal - Family Law
X	Fund Raising		Bylaws/Policy Development
	Special Event Management	X	Human Resources/Personnel
	Marketing/Communications		Insurance
	Technology		Real Estate/Property Management
X	Other, please specify community contacts		

Specific Demographics Needed on Board, if any

Are you seeking representatives among specific demographic groups? (Place an X by all that apply)

X	Male		Female
	Teens		Young Adults
			Seniors
	African American/Black		American Indian
	Asian American	X	Hispanic/Latino
	Other Racial/Ethnic: Click here to enter text.		
	Specific Religion or Faith: Click here to enter text.		
	Residency		
	Northwest Oklahoma City		Northeast Oklahoma City
	Downtown Oklahoma City	X	South Oklahoma City
	Far West Oklahoma City	X	Tinker AFB Area
	Edmond		Jones/Luther
	Moore		Midwest City/Del City
	Norman		Mustang
	Other military or law enforcement		

Other Information You'd Like Potential Board Members to Know:

We are in the process of completing a new strategic plan and are in a very exciting season. We need people who are willing to “roll up their sleeves” and work with us as we create a new vision and image for this organization. Child abuse and domestic violence are two of the worst problems facing our state and PAC is the only organization in the area that focuses on breaking the cycle of abuse by working with the parents to help them learn to be better parents.

Communicating with Potential Board Members

What other information do you need from potential board members to consider them for your organization’s board? A resume or vitae along with a letter of interest

How should potential board members contact you?

	Mail letter of interest to Click here to enter text.
X	Email statement of interest to email Laura Gamble, Executive Director lgamble@pacemail.org
	Call this person-- Click here to enter text. - at this number: Click here to enter text.