

## Board Recruitment Form

Complete and return this form to Leadership Oklahoma City (by email as an attachment, please, so we have an electronic copy) and we will distribute it among our members who have indicated an interest in serving on a nonprofit board. Any interested members will then communicate directly with your organization if they are interested in being considered for your board.

*Leadership Oklahoma City makes no promises that respondents will be flawless board members, nor does it promise its members that organizations seeking board members are perfect in every regard.*

Steps:

1. Save this form to your computer as *Your Organization Name* Board Recruitment Form.
2. Complete the form and save again with your completions.
3. Email the form as an attachment to info@lokc.org.

### Organization Information

Name of Organization: Oklahoma Shakespeare in the Park

Mailing Address: P.O. Box 1437, OKC, OK 73101-1437

Phone: 235- 3700

Fax: 235-3700

Email: kmcgill@cox.net

Web Site: oklahomashakespeare.com

Primary Staff Contact

Title: Ms. First Name: Kathryn Last Name: McGill

Position: Executive/Artistic Director

Mailing Address if different from organizational address: [Click here to enter text.](#)

Direct Phone with extension: 640-3041

Email: kmcgill@cox.net

Mission: The mission of Oklahoma Shakespeare in the Park is to produce bold, re-imagined, entertaining and accessible interpretations of Shakespeare and the classics. We are committed to promoting the highest level of artistic excellence, to cultivating the widest possible audience and to contributing to the economic and cultural growth of our community, state and region through the professional theatre experience and educational outreach programs.

Major Programs: We produce 4 -5 major productions a year as well as 3-4 smaller productions and tours. We conduct a Secondary School Shakespeare Festival in the spring and offer student matinees at a reduced rate for Oklahoma schools.

Target Population: Oklahoma (Statewide)

Total Annual Budget: \$200,000

Major sources of revenue: Oklahoma Arts Council, Devon Energy, Kirkpatrick Foundation, Inasmuch Foundation, Ticket sales

How many staff? 3 year round, 8 seasonal

Significant plans for future, such as a capital campaign or implementation of a new program: Expanding programming

### Board Description:

What is the primary work of your board? Fundraising

How many board members? 14-23

How long is a board term? 2 years

How many consecutive terms can a board member serve? 3

When does the board meet? *(Place an X by all that apply)*

<input checked="" type="checkbox"/> January	<input checked="" type="checkbox"/> February	<input checked="" type="checkbox"/> March	<input checked="" type="checkbox"/> April
<input checked="" type="checkbox"/> May	<input checked="" type="checkbox"/> June	<input checked="" type="checkbox"/> July	<input checked="" type="checkbox"/> August
<input checked="" type="checkbox"/> September	<input checked="" type="checkbox"/> October	<input checked="" type="checkbox"/> November	<input checked="" type="checkbox"/> December

Day: Tuesday

Time of Day for Board Meetings: 6:30pm

Where does the board meet? Allied Arts offices, 9<sup>th</sup> and B'Way, OKC [Click here to enter text.](#)

**Board Member Obligations**

***Financial Commitments:***

Annual personal contribution- No set amount, but a "stretch" gift according to income

Participation in fund raising campaign (sign letters, make calls) provide names and write personal notes on letter

Sales of tickets or sponsorships for events Seek sponsorships for yearly fund raising event, sell tickets to fund raising events

Other financial obligations: \$100.00 board dues and contribute yearly to Allied Arts

***Time Commitments***

*(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Service on one or more committees
<input type="checkbox"/>	Volunteer for one or more programs of the organization
<input checked="" type="checkbox"/>	Required attendance at a minimum number of board meetings

Other, please specify [Help with annual fund raising event, help with booth at OKC Arts Festival](#)

**Specific Skill Sets Needed on Board**

Are there specific skills you are seeking in new board members? *(Place an X by all that apply)*

<input type="checkbox"/>	Financial Management	<input type="checkbox"/>	Legal
<input checked="" type="checkbox"/>	Fund Raising	<input type="checkbox"/>	Bylaws/Policy Development
<input checked="" type="checkbox"/>	Special Event Management	<input type="checkbox"/>	Human Resources/Personnel
<input checked="" type="checkbox"/>	Marketing/Communications	<input type="checkbox"/>	Insurance
<input checked="" type="checkbox"/>	Technology	<input type="checkbox"/>	Real Estate/Property Management
<input type="checkbox"/>	Other, please specify <a href="#">Click here to enter text.</a>		

**Specific Demographics Needed on Board, if any**

Are you seeking representatives among specific demographic groups? *(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Male	<input checked="" type="checkbox"/>	Female
<input type="checkbox"/>	Teens	<input type="checkbox"/>	Young Adults
<input checked="" type="checkbox"/>	African American/Black	<input checked="" type="checkbox"/>	Seniors
<input checked="" type="checkbox"/>	Asian American	<input checked="" type="checkbox"/>	American Indian
<input type="checkbox"/>	Other Racial/Ethnic: <a href="#">Click here to enter text.</a>		
<input type="checkbox"/>	Specific Religion or Faith: <a href="#">Click here to enter text.</a>		
<input type="checkbox"/>	Residency		
<input checked="" type="checkbox"/>	Northwest Oklahoma City	<input checked="" type="checkbox"/>	Northeast Oklahoma City
<input checked="" type="checkbox"/>	Downtown Oklahoma City	<input checked="" type="checkbox"/>	South Oklahoma City
<input checked="" type="checkbox"/>	Far West Oklahoma City	<input checked="" type="checkbox"/>	Tinker AFB Area
<input checked="" type="checkbox"/>	Edmond	<input checked="" type="checkbox"/>	Jones/Luther
<input checked="" type="checkbox"/>	Moore	<input checked="" type="checkbox"/>	Midwest City/Del City
<input checked="" type="checkbox"/>	Norman	<input checked="" type="checkbox"/>	Mustang
<input type="checkbox"/>	Other <a href="#">Click here to enter text.</a>		

**Other Information You'd Like Potential Board Members to Know:**

We are a fiscally sound, dynamic organization in our 27th year. We have a passion for what we do and are excited about the future!

**Communicating with Potential Board Members**

What other information do you need from potential board members to consider them for your organization's board? Click here to enter text.

**How should potential board members contact you?**

	Mail letter of interest to Click here to enter text.
x	Email statement of interest to Kathryn McGill, kmcgill@cox.net
	Call this person-- Click here to enter text. - at this number: Click here to enter text.