

Board Recruitment Form Boys and Girls Clubs

Complete and return this form to Leadership Oklahoma City (by email as an attachment, please, so we have an electronic copy) and we will distribute it among our members who have indicated an interest in serving on a nonprofit board. Any interested members will then communicate directly with your organization if they are interested in being considered for your board.

Leadership Oklahoma City makes no promises that respondents will be flawless board members, nor does it promise its members that organizations seeking board members are perfect in every regard.

Steps:

1. Save this form to your computer as *Your Organization Name* Board Recruitment Form.
2. Complete the form and save again with your completions.
3. Email the form as an attachment to info@lokc.org.

Organization Information

Name of Organization: Boys & Girls Club of Oklahoma County

Mailing Address 3535 N. Western, OKC, OK 73118

Phone: 405-525-9191

Fax: 405-525-9494

Email: jsutter@bgcokc.org

Web Site: www.bgcokc.org

Primary Staff Contact

Title: Ms. First Name: Jane Last Name: Sutter

Position: President & CEO

Mailing Address if different from organizational address: : P.O. Box 18701, Oklahoma City, OK 73154

[Click here to enter text.](#)

Direct Phone with extension: 405-525-9191

Email: jsutter@bgcokc.org

Mission: To enable and inspire all youth, especially those who need us most, to reach their full potential as responsible, productive and caring citizens.

Major Programs: A positive place for youth, 6-18 years old, to spend their out of school time. Programs include character and leadership development, arts and culture, technology, health and life skills and sports and fitness.

Target Population: Inner city youth, 6-18 years old, most qualify for free or reduced lunches and come from single parent homes

Total Annual Budget: Over \$1,000,000

Major sources of revenue: Varied: Foundations, United Way, Individuals, Corporations, Special Events

How many staff? 7 full-time, 18 part-time

Significant plans for future, such as a capital campaign or implementation of a new program: Possible expansion to an additional Boys & Girls Club site, campaign to retire building debt.

Board Description:

What is the primary work of your board? Fund Raising

How many board members? 20-30

How long is a board term? 3 year terms with possible multiple terms

How many consecutive terms can a board member serve? three

When does the board meet? *(Place an X by all that apply)*

<input checked="" type="checkbox"/> January	<input checked="" type="checkbox"/> February	<input checked="" type="checkbox"/> March	<input checked="" type="checkbox"/> April
<input checked="" type="checkbox"/> May	<input checked="" type="checkbox"/> June	<input type="checkbox"/> July	<input checked="" type="checkbox"/> August
<input checked="" type="checkbox"/> September	<input checked="" type="checkbox"/> October	<input checked="" type="checkbox"/> November	<input checked="" type="checkbox"/> December

Day:

Choose an item.

Time of Day for Board Meetings: Late Afternoon

Where does the board meet? Boys & Girls Club, 3535 N. Westerns

Board Member Obligations

Financial Commitments:

Annual personal contribution "significant" to the individual

Participation in fund raising campaign (sign letters, make calls) invite friends and possible funders to the Club, special events, etc.

Sales of tickets or sponsorships for events Ticket sales to annual Gala, golf tournament, luncheons, etc.

Other financial obligations: \$500 board dues, may be paid by employer

Time Commitments

(Place an X by all that apply)

<input checked="" type="checkbox"/>	Service on one or more committees
<input type="checkbox"/>	Volunteer for one or more programs of the organization
<input checked="" type="checkbox"/>	Required attendance at a minimum number of board meetings

Other, please specify Volunteering at the Club is not a requirement but encouraged.

Specific Skill Sets Needed on Board

Are there specific skills you are seeking in new board members? (Place an X by all that apply)

<input type="checkbox"/>	Financial Management	<input type="checkbox"/>	Legal
<input checked="" type="checkbox"/>	Fund Raising	<input type="checkbox"/>	Bylaws/Policy Development
<input type="checkbox"/>	Special Event Management	<input checked="" type="checkbox"/>	Human Resources/Personnel
<input checked="" type="checkbox"/>	Marketing/Communications	<input type="checkbox"/>	Insurance
<input checked="" type="checkbox"/>	Technology	<input type="checkbox"/>	Real Estate/Property Management
<input type="checkbox"/>	Other, please specify Click here to enter text.		

Specific Demographics Needed on Board, if any

Are you seeking representatives among specific demographic groups? (Place an X by all that apply)

<input type="checkbox"/>	Male	<input type="checkbox"/>	Female
<input type="checkbox"/>	Teens	<input type="checkbox"/>	Young Adults
<input checked="" type="checkbox"/>	African American/Black	<input type="checkbox"/>	Seniors
<input checked="" type="checkbox"/>	Asian American	<input checked="" type="checkbox"/>	American Indian
<input type="checkbox"/>	Other Racial/Ethnic: Click here to enter text.		
<input type="checkbox"/>	Specific Religion or Faith: Click here to enter text.		
<input type="checkbox"/>	Residency	<input type="checkbox"/>	
<input type="checkbox"/>	Northwest Oklahoma City	<input type="checkbox"/>	Northeast Oklahoma City
<input type="checkbox"/>	Downtown Oklahoma City	<input type="checkbox"/>	South Oklahoma City
<input type="checkbox"/>	Far West Oklahoma City	<input type="checkbox"/>	Tinker AFB Area
<input type="checkbox"/>	Edmond	<input type="checkbox"/>	Jones/Luther
<input type="checkbox"/>	Moore	<input type="checkbox"/>	Midwest City/Del City
<input type="checkbox"/>	Norman	<input type="checkbox"/>	Mustang
<input type="checkbox"/>	Other Click here to enter text.		

Other Information You'd Like Potential Board Members to Know:

Boys & Girls Club is a working and fun board! We are looking for people who have a passion for youth and making a positive difference in their lives.

Communicating with Potential Board Members

What other information do you need from potential board members to consider them for your organization's board? People interested in participating on our board will probably be asked to serve on a committee and/or help with some function at the Club first, so that both parties can determine whether or not the relationship likely will be a good fit.

How should potential board members contact you?

	Mail letter of interest to Click here to enter text.
x	Email statement of interest to Please email jsutter@bgcokc.org
	Call this person-- Click here to enter text. - at this number: Click here to enter text.