APPLICATION

FOR THE SIGNATURE PROGRAM

CLASS 31

Leadership Oklahoma City builds a diverse network of leaders throughout greater Oklahoma City with a broader understanding of the community's needs and issues.

INSTRUCTIONS

- ☐ COMPLETE EACH SECTION **IN THE AVAILABLE SPACE**. NO ATTACHMENTS ARE PERMITTED. DO NOT SEND A SEPARATE RÉSUMÉ.
- ☐ APPLICATION MAY **NOT** BE HANDWRITTEN**.**
- ☐ **DO NOT ABBREVIATE** NAMES OF ORGANIZATIONS, SCHOOLS, OR AWARDS.
- ☐ **TWO LETTERS OF RECOMMENDATION** MUST BE SENT TO THE LOKC OFFICE BY THE DEADLINE. IT IS RECOMMENDED THAT AT LEAST ONE OF YOUR LETTERS BE FROM SOMEONE OUTSIDE YOUR WORKPLACE, IF ANY.
- ☐ A NON-RETURNABLE **RECENT PHOTOGRAPH** (HEAD SHOT) MUST BE INCLUDED. ELECTRONIC FILES ARE PREFERRED (SEND TO ALUM@LOKC.ORG).
- ☐ A NON-REFUNDABLE **APPLICATION FEE**, PAYABLE TO LEADERSHIP OKLAHOMA CITY, MUST BE INCLUDED WITH YOUR APPLICATION.
  - ☐ APPLICATIONS RECEIVED BY MARCH 23, 2012 MUST BE ACCOMPANIED BY A **$20.00** EARLY APPLICATION FEE.
  - ☐ APPLICATIONS RECEIVED BETWEEN MARCH 24 AND APRIL 6, 2012 MUST BE ACCOMPANIED BY A **$40.00** APPLICATION FEE.

APPLICATIONS WHICH ARE NOT IN COMPLIANCE WITH THE INSTRUCTIONS WILL BE RETURNED RATHER THAN PROCESSED.

SELECTION CRITERIA

♦ **INDIVIDUAL APPLICANTS**

APPLICANTS MUST LIVE, WORK, OR DEMONSTRATE SUBSTANTIAL INVOLVEMENT IN OKLAHOMA CITY AND DEMONSTRATE A SUBSTANTIAL AND SUSTAINED INTEREST IN COMMUNITY SERVICE.

♦ **CLASS**

EACH CLASS IS FORMULATED TO CONSIST OF A VARIETY OF CAREER, ECONOMIC, GEOGRAPHIC, RACIAL, ETHNIC, AND RELIGIOUS BACKGROUNDS. A BALANCE OF AGE AND GENDER IS ALSO SOUGHT.

APPLICATION DEADLINE: Application Deadline is 5:00 p.m., April 6, 2012

APPLICATIONS MUST BE POSTMARKED BY APRIL 5, 2012 IF MAILED OR HAND-DELIVERED BY 5:00 P.M., APRIL 6 TO
LEADERSHIP OKLAHOMA CITY, CHESAPEAKE COMMUNITY PLAZA, 730 W WILSHIRE BLVD., STE 116, OKLAHOMA CITY OK 73116
APPLICATIONS MAY NOT BE FAXED.

PERSONAL DATA

NAME:

Title (Mr., Ms., Dr.)	First Name	Middle Name	Last Name	Suffix (Jr., M. D., Ed. D., etc.)	Name you are called (Tom, Chip, Susie, etc.)

HOME ADDRESS

Street	Apt.	City	State	Zip	Home Phone	Cell Phone (for emergency contact only)

LENGTH OF RESIDENCE IN OKLAHOMA CITY AREA **HAVE YOU APPLIED PREVIOUSLY TO LEADERSHIP OKLAHOMA CITY?** ☐ **YES** ☐ **NO**

HOME E-MAIL: _____@_____

(The following information is not required but requested to help ensure diversity in the class.)

GENDER **BIRTH DATE** **RACE OR ETHNIC DESIGNATION**

EMPLOYMENT

PRESENT EMPLOYER**:** **DATE BEGAN:**

JOB TITLE:

BUSINESS ADDRESS:

Street	Suite	City	State	Zip

BUSINESS PHONE, FAX AND E-MAIL _____@_____

Phone with Extension if any **Fax** **E-Mail Address**

Applications may be downloaded from www.lokc.org or requested as Microsoft Word document from info@lokc.org.

EMPLOYMENT, CONTINUED

DESCRIBE YOUR JOB RESPONSIBILITIES AND SPECIAL SKILLS:

LIST RECENT PREVIOUS EMPLOYMENT, INCLUDING ACTIVE MILITARY DUTY.

EMPLOYMENT FROM TO

EDUCATION

SUMMARIZE YOUR EDUCATIONAL BACKGROUND, INCLUDING OCCUPATIONAL, VOCATIONAL AND TECHNICAL TRAINING, SCHOOLS ATTENDED, DEGREES/CERTIFICATES AWARDED AND FIELD OF STUDY, AND ANY OTHER TRAINING OR SKILLS YOU HAVE.

COMMUNITY SERVICE

WHAT HAVE YOU DONE, ANYWHERE, ANYTIME THAT DEMONSTRATES YOUR COMMITMENT TO YOUR COMMUNITY? INCLUDE WORK FOR SCHOOLS, NEIGHBORHOODS, POLITICAL CAMPAIGNS, RELIGIOUS GROUPS, CULTURAL, ATHLETIC, PROFESSIONAL AND BUSINESS, CIVIC AND COMMUNITY ACTIVITIES. PLEASE INCLUDE APPROXIMATE DATES OF SERVICE, AND DESCRIBE WHAT YOUR ACTIVITIES ARE/WERE IN THE ORGANIZATION.

DEMONSTRATED LEADERSHIP

WHAT HAVE YOU DONE THAT DEMONSTRATES YOUR ABILITY AS A LEADER? WHAT DO YOU CONSIDER YOUR MOST IMPORTANT ACCOMPLISHMENT?

WHY LEADERSHIP OKLAHOMA CITY?

WHY ARE YOU INTERESTED IN LEADERSHIP OKLAHOMA CITY? WHAT DO YOU HOPE TO GAIN?

WHY YOU?

WHY SHOULD LEADERSHIP OKLAHOMA CITY BE INTERESTED IN YOU? WHAT WILL YOU AS AN INDIVIDUAL BRING TO THE CLASS AND THE COMMUNITY?

IF YOU CONSIDER YOURSELF A REPRESENTATIVE OF A PARTICULAR SEGMENT OF SOCIETY, WHAT WILL YOU AS A MEMBER OF THIS GROUP BRING TO THE CLASS AND THE COMMUNITY? FOR EXAMPLE, ARE YOU A MEMBER OF A MINORITY RACIAL, RELIGIOUS, OR ETHNIC GROUP? ARE YOU A SENIOR CITIZEN, PHYSICALLY CHALLENGED, A SINGLE PARENT, OR PART OF ANY OTHER GROUP WHICH IS IMPORTANT TO YOU AND FROM WHICH LEADERSHIP OKLAHOMA CITY WOULD BENEFIT BY ITS INCLUSION? PLEASE IDENTIFY THE GROUP AND GIVE YOUR BELIEFS ABOUT THE IMPORTANCE OF PARTICIPATION BY THAT GROUP IN LEADERSHIP OKLAHOMA CITY.

RECOMMENDATIONS

LETTERS OF RECOMMENDATION FROM TWO PERSONS FAMILIAR WITH YOUR LEADERSHIP ABILITIES MUST BE DELIVERED OR POSTMARKED BY THE APPLICATION DEADLINE.

NAME OF RECOMMENDER

NAME OF RECOMMENDER

Leadership Oklahoma City, Inc.
COMMITMENT FORM

TIME COMMITMENT

The Leadership Oklahoma City program is an integrated series of experiences, designed to be completed as a whole by a consistent group of class members.

- Absence of more than half a session (not including the Welcoming Reception or Graduation) during more than two sessions will result in the class member being withdrawn from the program.
- The Opening Retreat, September 13-14, 2012 is **mandatory** for all members; a class member who misses any scheduled part of the retreat will not be permitted to continue in the program.
- These dates may change in extreme circumstances; however, you are expected to be available at these times.

Opening Retreat (Mandatory Attendance) 8:00 A.M., Thursday, September 13 through 5:00 P.M., Friday, September 14, 2012
Regular Class Sessions 8 A.M. - 6:00 P.M. Second Thursday of each month, October through May, 2012-2013

FINANCIAL COMMITMENT

Application Fee

o On or before March 23, 2012, $20.00 or after March 23, $40.00 cash/credit card/check payable to Leadership Oklahoma City is attached.
If you prefer to pay the application fee with a credit card (American Express, Visa, MasterCard, Discover), please include:

Card Number _____

Expiration Date_____

Name on Card _____

Tuition

Tuition is $2,000. (Please note that tuition waivers are available. See right.)
☐ Tuition will be paid in full by July 31, 2012, or
☐ Tuition plus a partial payment fee of $25.00 will be paid in full by April 30, 2013. Members on the partial payment plan who miss a payment date will not be allowed to participate until the payment(s) are current. An initial payment of $675 is due by July 31, 2012, with monthly payments of $150 due no later than the last day of each month, August through April. Other payment schedules can be arranged upon request.

Tuition Waiver

Partial tuition waivers up to $1,000 may be available to applicants who demonstrate need. If you need a partial waiver, please explain why and give your gross household (include spouse's income if working) income, the number of dependents in your household, and the amount of the partial waiver you are requesting. If your employer or other sponsor will pay all or part of the tuition, please indicate. Decisions on tuition waivers are made after selection by a separate committee. **(The Selection Committee never sees this request and a request for a waiver is in no way part of the selection process.)**
Reason(s) for partial waiver request:

Amount of tuition projected to be paid by applicant's employer_____
Gross Household Income _____

AGREEMENT TO COMMITMENT

- I agree to pay to Leadership Oklahoma City the tuition amount indicated above by the date(s) required.
- I understand that tuition is considered an admission fee and no refund of tuition is available after September 1, 2012. After July 31 and before September 1, 2012, class members who must withdraw from the program may be refunded 75% of the tuition due at the time of withdrawal.
- I understand and agree to the attendance requirements.

_____ _____ _____
Applicant Signature | Applicant Printed Name | Date

I understand the time commitment required for my employee to participate in Leadership Oklahoma City and agree to allow my employee to devote the time necessary to be an active member of Class 31 if selected.

_____ _____ _____
Employer Signature | Employer Printed Name | Date